

Operations Committee Meeting	Date: September 11, 2019 Location: District Educational Services Center
Members Present	Chair: David Striebinger Members present: John Dowling, William Smith
Others Present	Christina Gwozdz, Cathy Robine, Melvin Campbell, Robert Oetting, Aice Walton, Wendy Cartledge, WTOC news reporters, and Rachel Jones from the Island Packet
	Meeting called to order a 4:30pm.
Action Item	Motion to Approve the Agenda
Highlights	Mr. William Smith made the motion to approve the agenda. The motion was seconded by Mr. John Dowling. The motion passed 3/0.
Action Item	Public Comments
Highlights	No Public Comments
Action Item	Approval of the August 26, 2019 Committee Meeting Minutes
Highlights	Mr. John Dowling made the motion to approve the August 26, 2019 Committee Meeting Minutes. The motion was seconded by Mr. William Smith. The motion passed 3/0.
Action Item	PE 7: Facilities
Highlights	<ul style="list-style-type: none"> Mr. Robert Oetting reviewed the recommended changes that were made to PE7 – Facilities. 1.3 – add: Provide at an <i>interval recommended by the Operations Committee or at a minimum quarterly.</i> 1.4 add: <i>Operations Committee</i> (from Board). <p>Mr. John Dowling made the motion to recommend to the full Board the changes to PE 7. 1.3 and 1.4. The motion was seconded by Mr. David Striebinger. The motion passed 2/0. (Mr. William Smith was absent from the vote.)</p>
Action Item	PE5: Human Resources
Highlights	<ul style="list-style-type: none"> Ms. Alice Walton reviewed the recommended changes that were made to PE5: Human Resources. A.5 – add: “<i>or the Board</i>” following the Superintendent, Executive Leadership, Principals. C.1 – removed: “<i>and Results policies</i>” C.2 – removed: “<i>and Results policies</i>” <p>Mr. John Dowling made the motion to recommend to the full Board the changes to PE 5. The motion was seconded by Mr. David Striebinger. The motion passed 2/0. (Mr. William Smith was absent from the vote.)</p>
Action Item	PE6: Treatment of Students/Discipline

	<ul style="list-style-type: none"> Ms. Alice Walton reviewed PE6: Treatment of Students/Discipline with the committee. Section 1.3 is the only part of PE6 that is in HR. This section Kee Kee Swinton does the student services. She has a list of community resources that she works with. She works with agencies that work in the following areas: <ul style="list-style-type: none"> ➤ Community Mental Health Counseling <ul style="list-style-type: none"> Coastal Empire Community Mental Health Center Community Crisis Response Intervention NAMI Beaufort County Hope Performance Systems ➤ Rehabilitative Behavioral Health Counseling <ul style="list-style-type: none"> Justice Works Behavioral Care Wright Direction Family Services ➤ Alcohol & Drug Abuse Counseling <ul style="list-style-type: none"> Beaufort County Alcohol & Drug Abuse Department ➤ Support for Troubled Youth <ul style="list-style-type: none"> John de la Howe School (Grades 6-10) South Carolina Youth Advocate Program (Ages Birth – 21) SC Youth Challenge Academy (Ages 16-18) Wil Lou Gray Opportunity School (Ages 16-19) ➤ Grief Counseling <ul style="list-style-type: none"> Friends of Carolina Hospice Hospice Care of the Lowcountry <p>This PE also includes the Social Workers in the school. Section 3. falls under HR because of the staff being a part of Human Resources.</p> <p>Ms. Walton will look at PE 5 to see if Section 3 can be a part of that PE. The conversation will be tabled until it can be decided if Section 3. Will remain with PE6, or will it become its own PE. The rest of PE6 will go to the Academic Committee.</p>
Action Item	Administrative Regulation Update – SS-36 Student Athletics (Athletic Event Clear Bag Regulation)
Highlights	<ul style="list-style-type: none"> The Changes in this AR is in Section IV.A. and B. to be eligible in the first semester to be aligned with the High School League, and the other changed is under XII Clear Bag Policy, the word “<i>Immediately</i>” was added. Mr. Dowling and Mr. Smith added some suggestions to Section V – Home School student participation in athletic activities. Mr. Smith wanted added that two bags can be carried. He would like for Diaper bags be allowed like medical bags. Robert and Wendy will bring back the changes.
Action Item	SS-57 -Random Drug Testing of Students

Highlights	<ul style="list-style-type: none"> Robert Oetting reviewed Administrative rule SS-57. Random Drug Testing of Students. The budget was cut in half so instead of 50% of the students randomly drug tested it has changed to 10%. Major changes to this AR are section V.A.3- Delegation to Chief Operations Officer; section VIIA.4, VIIA.7 (this section has been removed), section VIII A. and section XIX. <p>Mr. William Smith made the motion to take to the full Board with the suggested changes. The motion was seconded by Mr. John Dowling. The motion passed 3/0.</p>
Action Item	AHERA – Asbestos Hazards Emergency Response Act
Highlights	<ul style="list-style-type: none"> Robert updated the committee that were inspected by the EPA in April in three schools, Beaufort Elementary, Beaufort Middle, and Battery Creek. We were found out of compliance for the following - paperwork, training, did not have a designated person for every building and six-month update. Training of new personnel, six-month surveillance, and designated person. Robert stated that all the schools are now in compliance.
Information Item	New Development Rezoning
Highlights	<ul style="list-style-type: none"> Robert Oetting shared that there are two new developments that are zoned for schools that are overcrowded and will proposed new zoning. The first – New River Forest currently zoned for Pritchardville ES, HE McCracken Middle School and May River High School. Proposed zoning for Bluffton Elementary, HE McCracken and Bluffton High School. The seconded is the Crowne at 170 in Seagrass Station. Currently zoned for River Ridge Academy and May River High School. Proposed zoning for Bluffton Elementary, HE McCracken and Bluffton High School. There was a changed from Okatie Elementary to Bluffton
Information Item	Start Time Proposals
Highlights	<ul style="list-style-type: none"> The only feedback should be from parent, teacher and staff. William will recommend on how to set-up town hall for everyone. David will work with Jim on a survey
Information Item	Construction Update
Highlights	<ul style="list-style-type: none"> Robert Oetting shared construction updates. <ul style="list-style-type: none"> ➤ Whale Branch Early College High School – (under budget) ➤ Daufuskie Island Roof ➤ Hilton Head Elementary IB – Roof ➤ May River High School Mobiles – nine of the ten have arrived.
Information Item	St. Helena Gym
Highlights	<ul style="list-style-type: none"> Replace the gym lights, new floor and new curtain. Mr. Smith's items were renovating classroom, office, and restrooms. Mr. Oetting said the proposed cost was \$1m. The gym needs to be renovated. A motion will need to come from the Board to add the St. Helena Gym from the 8% fund and allocated for the 2022 CIP. The committee decided to wait on the referendum before a recommendation is made for the recommendation for renovation on the St. Helena Gym.
Action Item	Law Enforcement at Board Meetings
Highlights	Mr. John Dowling made the motion to recommend to the full Board the termination of having security at Board meetings. The motion was seconded by Mr. William Smith. The motion passed 3/0.

	<ul style="list-style-type: none"> ➤ Separate HR – Have Two Separate Meetings ➤ Maintenance Update ➤ FOIA Report ➤ Security Update ➤ Facilities
	The next meeting – to be determined.
Adjournment	The meeting adjourned at 6:15pm

(Signature on Official File Copy) _____ Date: November 12, 2019
David Striebinger, Board of Education Operations Committee Chair
Minutes prepared by Robyn Cushingberry, Executive Assistant