From: Bruder-Brasseur Candace L
To:

Cc: Cartledge Wendy B; Rowland Gillian C
Subject: Freedom of Information Act (FOIA) Request Form
Date: Monday, January 30, 2023 2:41:00 PM

Attachments: Freedom of Information Act (FOIA) Request Form CASTAGNINO.pdf

image001.png

Dear Mr. Castagnino:

The district is in receipt of your January 17, 2023 FOIA request. There is no one "member of the district" who "made the decision to approve these books initially."

I have attached your October 19, 2022 FOIA request that is similar in nature and the district response provided. Our response noted that "In some instances, the District is not in possession of any documents or records responsive to the item you have requested." We shared that "As denoted in the General Records Retention Schedules for School District Records

(https://scdah.sc.gov/sites/scdah/files/Documents/Records%20Management%20(RM)/Schedules/genskedskldist.pdf) provided by the South Carolina Department of Archives and History, the Beaufort County School District (BCSD) is required to retain paid invoices for 5 years (12-902.17), purchase orders for 3 years (12-902.18), and accounts payable check registers for 3 years (12-902.19). After these timeframes pass, documents are to be destroyed as per the directive of the SC Department of Archives and History. As such, documentation does not remain for library book purchases prior to these timeframes." Our response also included a cost estimate to retrieve purchasing documentation for more recent titles.

You can refer to Administration IS-38. for the current School Library Materials Selection and Adoption process.

Regards, Candace

Candace Bruder, Ed.D.
Communications Officer
Beaufort County School District
843-322-2432 (office)
843-941-9178 (cell)

candace.bruder@beaufort.k12.sc.us



From: Jotform <noreply@jotform.com>
Sent: Tuesday, January 17, 2023 8:39 PM

To: Bruder-Brasseur, Candace L < <u>Candace.Bruder-Brasseur@beaufort.k12.sc.us</u>>; Cartledge, Wendy B < <u>Wendy.Cartledge@beaufort.k12.sc.us</u>>; Rowland, Gillian C < <u>Gillian.Rowland@beaufort.k12.sc.us</u>>

Subject: Re: Freedom of Information Act (FOIA) Request Form

WARNING: This email originated from outside of Beaufort County School District's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Freedom	Freedom of Information Act (FOIA) Request Form	
Name:	Joseph Castagnino	
Address:		

Home Phone Number: E-mail Address: Public Records As you are aware, there are 96 books that have been Requested (Description identified as potentially containing adult, pornographic and obscene materials. These books were approved for of Documents or Information placement, use and accessibility to children K-12. Requested): I would like to know what member of the district made the decision to approve these books initially, prior to being placed in our schools. In other words, what employee of the district has the responsiblity to read, review and approve books that are purchased for our schools and school libraries. I fully expect you will comply with this request within the legal timeline under FOIA and PPRA Federal Laws.

You can edit this submission and view all your submissions easily.