From: Jones, Rachel <rajones@islandpacket.com>

Sent: Tuesday, August 20, 2019 10:09 AM

To: Staton, Jennifer A

Subject: Re: Freedom of Information Act (FOIA) Request Form

That's it, thank you!

On Tue, Aug 20, 2019 at 9:31 AM Staton, Jennifer A < Jennifer.Staton@beaufort.k12.sc.us> wrote:

Rachel-

Take a look at this and let me know if it's what you're looking for. There is an invoicing module, but we don't use it.

Jennifer Staton, MS, CSP Risk Manager Beaufort County School District

843-322-2355 | Fax: 843-322-2389

From: Jones, Rachel < rajones@islandpacket.com>
Sent: Wednesday, August 14, 2019 3:24 PM

To: Staton, Jennifer A < <u>Jennifer.Staton@beaufort.k12.sc.us</u>> **Cc:** Gillies, Mary E < <u>Mary.Gillies@beaufort.k12.sc.us</u>>

Subject: Re: Freedom of Information Act (FOIA) Request Form

Thanks very much!

On Wed, Aug 14, 2019 at 2:53 PM Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us> wrote:

I talked to Facilities. They use a system called FS Direct. They're going to play around with it and see if they can run a report. I'll send it to you and you can determine if it has the info you're looking for. I should have a sample one tomorrow (she thinks she can run it by organization).

Jennifer Staton, MS, CSP Risk Manager Beaufort County School District 843-322-2355 | Fax: 843-322-2389

From: Jones, Rachel < rajones@islandpacket.com Sent: Wednesday, August 14, 2019 10:19 AM

To: Staton, Jennifer A < <u>Jennifer.Staton@beaufort.k12.sc.us</u>> **Subject:** Re: Freedom of Information Act (FOIA) Request Form

I can imagine! I just wanted to ask you how I should request a narrower part of those invoices: I'm mostly interested in looking at the religious organizations that rent district facilities.

On Wed, Aug 14, 2019 at 9:03 AM Staton, Jennifer A < Jennifer.Staton@beaufort.k12.sc.us > wrote:

Sorry, it's busy around here right now. All FOIA requests need to be in writing. What are you looking for?

Jennifer Staton, MS, CSP Risk Manager Beaufort County School District

843-322-2355 | Fax: 843-322-2389

From: Jones, Rachel < rajones@islandpacket.com >

Sent: Tuesday, August 13, 2019 10:04 AM

To: Staton, Jennifer A < <u>Jennifer.Staton@beaufort.k12.sc.us</u>> **Subject:** Re: Freedom of Information Act (FOIA) Request Form

Thanks for the response! Tried to call so I could refine the request, give me a call back when you get a chance -- it's 843-706-8107.

On Tue, Aug 13, 2019 at 9:31 AM Staton, Jennifer A < Jennifer.Staton@beaufort.k12.sc.us> wrote:

Ms. Jones-

In accordance with S.C. Code Ann. 30-4-30(B), the BCSD estimates search, retrieval, and redaction, if necessary, of 1,672 contracts to respond to your request will require 28 hours, plus 6 cents per copy, for an estimated cost of \$760.00. Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before

work will begin on your request. Please make all checks out to the Beaufort County School District and send to my attention.

Jennifer Staton, MS, CSP Risk Manager Beaufort County School District

843-322-2355 | Fax: 843-322-2389

From: JotForm < noreply@jotform.com> Sent: Friday, August 9, 2019 10:25 AM

To: Foster, James H < <u>James.Foster@beaufort.k12.sc.us</u>>; Staton, Jennifer A < <u>Jennifer.Staton@beaufort.k12.sc.us</u>>

Subject: Re: Freedom of Information Act (FOIA) Request Form

WARNING: This email originated from outside of Beaufort County School District's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Freedom of Information Act (FOIA) Request Form

Enter your email address below to receive a confirmation email when you

submit your data:

rajones@islandpacket.com

(Optional)

Name: Rachel Jones

Organization (if applicable):

The Island Packet

Address: Street Address: 10 Buck Island Road

City: Bluffton

State: South Carolina Zip Code: 29910 Country: United States

E-mail Address:	rajones@islandpacket.com
Public Records Requested (Description of Documents or Information	Pursuant to South Carolina's Freedom of Information Act, I am requesting any and all invoices between the school district and outside groups using district facilities from June 1, 2018 to June 1, 2019.
Requested):	The requested documents will be made available to the general public, and this request is not being made for commercial purposes, so I ask you to waive any and all fees.
	In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request be filled electronically, by e-mail attachment if available or jump drive if not.
	Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.
	requires.

You can <u>edit this submission</u> and <u>view all your submissions</u> easily.

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Rachel Jones

Education Reporter

The Island Packet and The Beaufort Gazette

843-706-8107

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