



**Beaufort County School District**  
**E-rate Application Authorization – Category 2**  
**Board Business**  
**Date: 03/15/2016**

**TOPIC:** Authorization for E-Rate Year 2016 Category 2 Applications Authorization

**PREPARED BY:** Phyllis White, Chief Operational Services Officer  
Michael Brandau, E-rate Manager

**ACTION:** The administration is requesting Board authorization for the District's E-rate Funding Year 2016-2017 Category 2 Services applications in order to be proactive in our approach to the Selective Review process. Approval will be requested at the March 15, 2016 meeting.

**PURPOSE:** Approval by the Board will not affect the E-rate applications to be filed no later than April 29, 2016, but will be a proactive approach in anticipation of a Selective Review process. This document will reduce significant labor and document production time. The Board has authorized this process in the past whenever the District has filed Category 2 Services applications.

**TOTAL COST:** Should the E-rate Program not fund Year 2016-2017 applications at the indicated Discount Rate(s), the District will be responsible for the total cost of the E-rate Category 2 Services if the District still completes the projects.

**FUNDING SOURCE:** FY 2017 General Fund budget, and/or capital budgets

**BACKGROUND:**

- The Beaufort County School District has applied for and received E-rate program support every year since the program's inception in 1998 (FY 1999).
- E-rate Category 2 Services include Internal Connections and Basic Maintenance on Internal Connections. The E-rate program provides for the reimbursement of invoices for eligible services at the District's calculated Discount Rate which is estimated to be 80% for FY2016-2017. If the District's applications are approved for funding, the District will be reimbursed for invoiced eligible equipment and/or services at the indicated rate.
- Intents to Award will have been previously issued for the associated vendor contracts in accordance with BCSD's Procurement Code for the equipment and/or services listed on the attached authorization form prior to the filing of the District's 2016 E-rate applications. **The administration will not file E-rate applications for any equipment and/or services for which the District has not issued an Intent to Award and signed a vendor contract.**
- The District's share of the costs for the listed equipment and/or services is incorporated into the District's general fund, and/or capital budgets.

**REQUESTED MOTION:** I move the Board authorize the filing of E-rate Year 2016 applications for eligible E-rate Category 2 Services and further acknowledge that the Board will budget for sufficient funds to pay for the District's share of Service Provider invoices for these services.

  
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Phyllis White  
Chief Operational Services Officer

  
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Jeffrey Moss  
Superintendent

## Presented for the Beaufort County Board of Education's Consideration and Authorization

**Action:** Be it resolved that the Beaufort County Board of Education authorizes the filing of the FCC Form(s) 471, *i.e.* E-rate applications, for 31 District schools, for the refresh of network electronics equipment and installation services provided by the contracted Service Provider, for the "Projected Application Requests"<sup>1</sup> and "Projected BCSD Share"<sup>1</sup> shown for E-rate Funding Year 2016/BCSD Fiscal Year 2017 (04/01/2016 thru 09/30/2017). The Beaufort County Board of Education further acknowledges that it will budget for sufficient funds to pay for its share of these services, *i.e.* a minimum of \$470,828.53.

E-rate 2016 Category 2 Services - Internal Connections and Basic Maintenance on Internal Connections						
"Internal Connections" and "Basic Maintenance On Internal Connections"						
Site Name <sup>2</sup> :	Data Electronics Refresh <sup>4</sup> Basic Maintenance on Internal Connections:		Projected Applications Requests <sup>1</sup> :	E-rate Discount Rate <sup>3</sup> :	Maximum Requested Reimbursement Amount:	Minimum Projected BCSD Share <sup>1 &amp; 3</sup> :
31 Funding Requests (FRNs) for 31 Eligible Schools <sup>2</sup>	Data Electronics	\$2,308,169.34	\$2,308,169.34	80%	\$1,846,535.47	\$461,633.87
1 Funding Request (FRN) for Eligible Schools	Basic Maintenance on Internal Connections	\$45,973.31	\$45,973.31	80%	\$36,778.65	\$9,194.66
Total Category 2 Services Applications, Reimbursement & BCSD Share:			\$2,354,142.65		\$1,971,975.30	\$470,828.53

<sup>1</sup> The "Projected Application Request" and "Projected BCSD Share" amounts are estimates based upon quotations from contracted Service Providers. BCSD staff will prepare and file BCSD's final 2016 E-rate applications in March and April 2016. Staff will use the E-rate eligible portion of Service Provider quotations that are the most current at that time; therefore, the amounts requested, and consequently the "BCSD Share", may differ from the amounts contained herein. It is also possible that BCSD may choose not to apply for the entire amount or for all of the services listed. BCSD's 2016 E-rate reimbursements will be based on the actual invoiced costs incurred during the 2016 E-rate Year. **NOTE: Program support for these projects is not guaranteed; however, support is only possible if applications are filed, reviewed, and approved.**

<sup>2</sup> All eligible BCSD sites for E-rate Funding Year 2016 have a Discount Rate of 80%. May River HS and River Ridge Academy are not included for FY2016-2017 since E-rate funding was applied for and approved in the prior funding year.

<sup>3</sup> Pre-Discount E-rate Category 2 budgets = \$30 per student per year x 5 years. Total Funding Requests in any five-year period may not exceed the 5-Year Pre-Discount E-rate Budget for each site. Project costs that exceed a school's remaining Category 2 budget are the responsibility of BCSD.

<sup>4</sup> The vendor selected for the Network Electronics projects was the winning bidder from BCSD's RFP #15-008. The vendor is Meridian IT (f/k/a MAC Source Communications).

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: Mary Cordray Title: Chair, Beaufort County Board of Education