

**Superintendent's Board of Education meeting summary**  
**Two-day work session, April 16-17, 2019**

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**Day 1 – April 16, 2019**

Chair Christina Gwozdz convened the first day of the Board's two-day work session at 8 a.m.

Motion to go into executive session (approved).

Coming out of executive session, motion to retain firm of White and Story to represent the Board in contract negotiations with incoming Superintendent Dr. Frank Rodriguez (approved).

Motion to approve the agenda as presented (approved).

Pledge of Allegiance, moment of silence, statement of media notification.

Interim Superintendent Herb Berg presented on the Community Project Review Committee's report on district-wide facilities needs. Dr. Berg and Chief Operations Officer Robert Oetting addressed the Board's questions.

Chief Financial Officer Tonya Crosby introduced Brian Nurick of Compass Municipal Advisors, who presented on debt management and referendum funding. Ms. Crosby presented on the impact of a referendum on taxpayers. Frannie Heizer, also with Compass Municipal Advisors, described the process of deciding to hold a referendum. Motion to approve PE 2.D Debt Management and Referendum Funding (approved).

Director of Elementary Education Carmen Dillard and Director of Academic Initiatives N'kia Campbell presented on the Leader in Me program with the assistance of students, parents, teachers and principals from the district's seven Leader in Me schools. All presenters addressed the Board's questions.

Battery Creek High Principal Chad Cox provided an update on one of his students who was seriously injured when struck by a car.

Public Comment – Three community members spoke about various aspects of a potential bond referendum in November 2019.

Day 1 of the two-day work session was recessed at 2:30 p.m.

**Day 2 – April 17, 2019**

Dr. Gwozdz reconvened the Board's two-day work session at 9 a.m.

Motion to go into executive session (approved). No action coming out of executive session.

Beaufort County Auditor Jim Beckert presented on reassessment and explained how millage rates are set. Mr. Beckert answered questions from Board members.

Beaufort County Councilman Joe Passiment introduced himself as the council's newly appointed liaison with the school district. Mr. Passiment described his previous career as a K-12 educator and pledged to assist Board of Education members in getting the district's budget developed and approved by County Council. Mr. Passiment answered questions from Board members.

Ms. Crosby updated Board members on preliminary steps in developing the district's 2019-20 budget, including steps to restore the district's decreased fund balance to a more desirable level. She answered Board members' questions.

Ms. Crosby introduced a Board discussion on possible adjustments to district policies covering signature authority for purchases. Motion that the Board adopt a signing/approval authority that reads as follows: "Except in emergency circumstances, the Board shall authorize purchases and/or contracts with a value of 0.1 percent or more of the most recent approved comprehensive budget except where such purchases have been approved in advance." Motion approved.

Motion that the Board be informed of any contract valued at \$100,000 or more for information purposes on a monthly basis. Motion to table the previous motion until the May 7 Board meeting.

General Counsel Wendy Cartledge introduced Nursing Coordinator Denise Unruh, who briefed Board members on the district's procedures on administering medications to students during the school day.

Ad Hoc Committee on Policy Review Chair John Dowling updated Board members on the committee's work to revise various Board policies.

Motion that a monthly list be created of all external documents signed by the chair on behalf of the Board (approved).

Public Comment – A community member spoke about possible changes to a Board policy and also about possibly increasing salaries for classified support staff in schools. A community member expressed concerns about specific areas of the 2019-20 budget currently under development.

Motion to adjourn the Board's two-day work session (approved).

Work session recessed at 13:18 p.m.

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